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UNITED STATES DEPARTMENT OF AGRICULTURE  
Soil Conservation Service  
Washington 25, D. C.

September 24, 1943

FIELD MEMORANDUM SCS No. 1095

Re: Delegation of authority  
to witness oaths on  
employment papers

TO ALL RANKING FIELD OFFICERS:

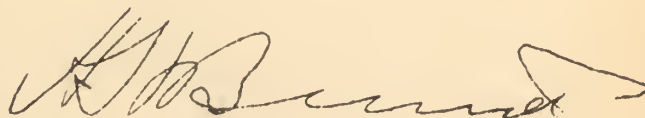
Pursuant to the provisions of Section 206 of the Independent Offices Appropriation Act, 1944, the following administrative or supervisory officers in the Soil Conservation Service have been designated by the Secretary of Agriculture and the War Food Administrator to administer the Oath of Office, incident to entrance into the executive branch of the Federal Government, or any other oath required by law in connection with employment therein, such oath to be administered without charge or fee and to have the same force and effect as oaths administered by officers having seals. This permits such persons to administer the oaths required on Standard Form No. 61, entitled "Oath of Office, Affidavit, and Declaration of Appointee."

Departmental Service - Jr. Administrative Assistants (Personnel)

Field Service - State Conservationists, State Administrative Assistants, District Conservationists, Work Unit Leaders, Camp Superintendents, Nursery Managers, Research Project Leaders, Seed Collection Supervisors, Regional Personnel Officers, Field Party Chiefs, and Administrative Assistant, Cartographic Division.

Information has been obtained from the Department of Agriculture Office of Personnel to the effect that this authority also includes witnessing of Civil Service Application Form 57.

These instructions should be brought to the attention of all employees under your supervision who are in any way responsible for execution of the oaths mentioned.



Chief

